

Metabolomics2010 - General information

Congress Venue

Amsterdam RAI
Congress Centre FORUM (Entrance E)
Europaplein 22
NL 1078 GZ
Amsterdam

The RAI is a large complex of buildings. The conference has its own signposting - signposted 'metabolomics2010' from both the tram stop 'de RAI' and the Amsterdam RAI train station. Please follow these signs or otherwise the signs bringing you to the entrance of our conference building – this is **Entrance E**.

Arrival

- If you wish to go straight to the RAI from the airport – the conference venue is just 12 minutes by train from Schiphol Airport Train Station (located directly underneath the Airport terminal building) to Amsterdam RAI station. Trains run every 15 minutes throughout most of the day. From RAI station it is an 8 minute (300 m) walk which is well signposted. Buy a single ticket at the counters with the blue lighting (on the ground floor)
- If you have a hotel in the centre of Amsterdam you can best take a train from the below ground Schiphol station to Amsterdam Central Station (CS). From there you can take a tram or taxi to your hotel.
- If you arrive by train at Amsterdam Central Station you can take a tram No 4 to the Conference site which takes about 25 minutes; exit at the stop 'de RAI'.
- If you are travelling by train to the Amstel station, you can take the Amstelveen express tram 51 (travelling time: 5 minutes) or the bus (route 15, 69 or 169), which will bring you to the RAI within 10 minutes. You should get off at 'de RAI'.

Public transport

<http://www.gvb.nl/english/travellers/tickets-and-fares/Pages/Ticketsandfares.aspx>

The RAI is most easily accessed by tram line No 4. You can buy a 1 hour ticket in the tram (2.60 Euro). There are also 24h tickets (7.00 Euro) and a 4 day ticket (19.80 Euro) with unlimited use on all busses, metro and trams for the relevant period. These can be bought at all stations, tobacconists and post offices as well as the GVB office across the square at Amsterdam Central Station.

By car / Parking

From the motorway follow the signs to the RAI. Those coming by car are recommended to then follow the signs to and use, parking area **P1**.

Congress Secretariat

The secretariat / registration desk is located on the ground floor, on the right just inside the Lounge Forum, Entrance E. The desk will be manned from 08.00 – 20.00 each day.

Registration

Registering for the conference gives you 'Access to all areas' and the fee includes receptions, all lunches and the conference dinner. The registration desk is open from 08.30 on Sunday 27th June and from 08.00 on all other days.

Badges

All conference participants and exhibitors will be given a badge at registration. **YOU NEED THIS BADGE TO ENTER THE BUILDING AND YOU MUST WEAR IT AT ALL TIMES WHEN INSIDE.**

Floor plan / room allocations

All plenary sessions will be held in the main Auditorium. The entrance is directly across from the main entrance E past the exhibitor stands. In addition, half of the parallel sessions will be held in rooms E104-107 which is on the first floor. Please follow the signs. Posters are presented in the Forum Lounge on the ground floor and in the Ruby Lounge and in Room numbers E102, E103 and E108 on the first floor.

Full floor plans are provided elsewhere in this book.

Catering arrangements

Coffee and tea during the breaks as well as the buffet lunches are available BOTH on the Lounge Forum (ground floor) and Ruby Lounge (First floor). The receptions are also divided between the two floors. To avoid congestion please make use of both areas.

FOOD AND BEVERAGES MAY NOT BE TAKEN INTO THE MAIN AUDITORIUM.

Dinner

Except for the conference dinner on Wednesday evening you are free to choose your own restaurant of which there are very many. There are a few in the street close to the RAI (Scheldestaat). In the centre of town there are very many restaurants around the Leidseplein and the Rembrandtplein.

Sponsor booths

We recommend you visit all our sponsors! The sponsor exhibition stands are located on the ground floor (between the entrance E and the entrance to the main auditorium) and on the first floor at the top of the stairs. The stands will be manned at least during the breaks and during the receptions. Our sponsors also have access to a private meeting room should you wish to talk in confidence. Please contact the sponsors for this service.

Speaker presentations

ALL SPEAKERS ARE REQUESTED TO HAND IN / UPLOAD THEIR PRESENTATIONS THE DAY BEFORE THEIR TALK HAS BEEN PLANNED. Please go to the registration desk to arrange this.

Lectures

- All the plenary sessions will be held in the main Auditorium on the ground floor.
- The biomedical parallel sessions are also in the Auditorium.
- The plant / environment sessions are held in Rooms E104-E107 which are on the first floor.

Internet

It is not possible to access internet in the main conference areas. Free WiFi and on line computer access has been made available on the first floor. Please ask at registration for directions.

Poster sessions

All posters should be hung up (using the pins provided) on Sunday or Monday morning. Please check your poster code and find the location at the registration desk. The poster session is completely full. Therefore, **PLEASE DO NOT HANG UP ANY POSTERS WHICH HAVE NOT BEEN REGISTERED.** The posters can remain throughout the entire conference. There are two poster sessions on Monday 28th and Tuesday 29th from 17.30 – 19.00.

- **Even number posters** should be manned on Monday 28th
- **Odd number posters** should be manned on Tuesday 29th

Conference banquet

The conference dinner is always an excellent opportunity to talk at length and socialise with your friends and colleagues. The dinner is included in the registration fee and will be held on Wednesday evening 30th June in the Okura Hotel (<http://www.okura.nl/>) just a 15 min short walk

from the conference site. The entrance to the Grand Ballroom is on the left just before the main entrance to the hotel. Look for the red carpet! We shall begin with a reception and drinks at 19.30 after which we shall have a buffet dinner in the Grand Ballroom at 20.00. PLEASE BRING THE DINNER INVITATION WITH YOU!

Luggage / Coats

There is a secure manned cloakroom for coats and luggage available throughout the conference at a cost of 1.50€ / item. For fire and safety reasons luggage may not be taken into the lecture theatres